

**AGENDA**  
**HEALTHY SAANICH ADVISORY COMMITTEE**  
Saanich Municipal Hall, Committee Room # 2  
Wednesday, October 23, 2019 at 6:00 p.m.

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1. **ADOPTION OF MINUTES** (attachment)
  - June 26, 2019
2. **SAANICH AGRICULTURE AND FOOD SECURITY PLAN UPDATE** (attachment)
  - Presentation by the Agriculture and Food Security Planner
3. **UPTOWN DOUGLAS CORRIDOR DRAFT PLAN**
  - Overview by the Manager of Current Planning
  - Link to the [Draft Uptown Douglas Corridor Plan](#)
4. **SCAN REPORT**
  - Report from SCAN representative
5. **DIVISION UPDATE – RECREATION** (attachment)
  - Presentation from Senior Manager of Recreation  
UPDATE
8. **PRIDE PARADE – WRAP – UP**
  - Update by the Committee Clerk

\* Adjournment \*  
Next Meeting: November 27, 2019

Please advise Jeff Keays the committee secretary at [jeff.keays@saanich.ca](mailto:jeff.keays@saanich.ca)  
or 250-475-1775 local 3430 if you are unable to attend.

**Go Green!**  
**Members are encouraged to bring their own mug to the meeting.**

**MINUTES**  
**HEALTHY SAANICH ADVISORY COMMITTEE**  
Held at Saanich Municipal Hall, Committee Room #2  
**June 26, 2019, 6:06 p.m.**

Present: Chair: Councillor Chambers

Members: Claire Attwell, Merie Beauchamp, Ryan Clayton, Jean Hodgson (SCAN), Jasindra Jawanda, Ryan Painter (SD 61) and Nadia Rajan.

Staff: Kelli-Ann Armstrong, Senior Manager, Recreation and Jeff Keays, Committee Clerk

Regrets: Zhongwhen He; Ryan Henderson and Teri VanWell (SD 63)

Guests: Raphael Diedre Vincent – Mandala Project; Dan Russek, Chair - Hispanic Film Society of Victoria

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## **MOTION**

**MOVED by R. Clayton and seconded by N. Rajan: “That the minutes of the Healthy Saanich Advisory Committee meeting held April 24, 2019 be adopted as circulated.”**

**CARRIED**

## **CHAIR’S REMARKS**

Noting the various community events attended the Chair remarked that it had been a great of week engaging with community throughout Saanich. In light of the number items on the evening’s agenda, the Chair allocated the remainder of her update time to Dan Russek, Chair - Hispanic Film Society of Victoria. Mr. Russek noted the following:

- This year marks the 10<sup>th</sup> anniversary of the Latin American & Spanish Film Week.
- The festival runs from Tuesday, September 17 through to Sunday, September 23, 2019 at Cinecenta on the University of Victoria campus.
- The festival will bring together a sample of the best films produced today in the Hispanic world, and highlighting films from Argentina, Cuba, Mexico, Paraguay, Peru and Spain.
- Healthy Saanich Members are encouraged to attend the festival.

## **SD63 TRUSTEE’S UPDATE**

Ryan Painter, SD61 Trustee, apologized to the committee noting that they had a previous commitment; however, they wished to attend and provide the committee with a verbal update on matters pertaining to the anti-SOGI (Sexual Orientation and Gender Identities) events occurring in the Capital Region.

The following was noted:

- Anti-SOGI activist Jenn Smith held an event held in Oak Bay
- A pro-SOGI counter protest was organized for the same evening.
- SOGI 1 2 3 helps educators make schools inclusive and safe for students of all sexual orientations and gender identities.
- At a SOGI-inclusive school, students' biological sex does not limit their interests and opportunities, and their sexual orientation and how they understand and express their gender are welcomed without discrimination.

Committee discussion ensued, the following is noted:

- Concern over the veiled or coded language and disingenuous tactics being used by anti-SOGI activists book tax exempt, or municipally funded properties.
- The anti-SOGI activists are purposefully promoting disinformation about the program.
- Members of the community believe these events are tantamount to hate speech.
- Could churches and places of worship participating in these overt political events have their tax status revoked?

## MOTION

**MOVED by M. Beauchamp and seconded by R. Clayton, “That the Healthy Saanich Advisory Committee receive the Trustee Painter’s update on SOGI 1 2 3 for information.”**

**CARRIED**

\*\*\*\*\* **R. PAINTER LEFT THE MEETING AT 6:35PM** \*\*\*\*\*

## GARDEN SUITE STUDY

The Community Planner provided the committee with an update on the status of the study and a brief overview of the proposed Garden Suite regulatory framework. The Phase 4 Public Engagement handout and the Draft Garden Suites Development Permit Area Design Guidelines, dated May 3, 2019, were circulated on table. The following was noted:

- Since the last committee update (April 2018) staff have completed a draft framework, and taken out for further testing and refinement through the public engagement process.
- The matter will go to Council for their consideration.
- The proposed regulatory framework for Garden Suites is comprised of two key components: Zoning Regulations and Design Guidelines (updates to accessory building regulations are also being introduced as part of this process).
- Garden suites would be permitted on all RS-zoned lots that are 400 sq. m. or more and have a minimum lot width of 12 m.
- Garden suites would only be permitted inside the Sewer Service Area, they would not be permitted in Rural Saanich.
- Highlights of the proposed zoning regulations include, but is not limited to:

### Size

1. The size of a garden suite would be regulated primarily through gross floor area and site coverage.
2. The size of the permitted suite is based on lot size. Larger lots would be permitted to have larger garden suites. Specific criteria, and regulations exists for small, medium and large lots (see Appendix A).
3. Setbacks from property lines and the principal dwelling may influence the size of a garden suite, especially on a small lot.

**Height**

1. The height of a garden suite would be regulated based on roof form, e.g. flat roofs have lower maximum proposed heights than sloped roofs.
2. The proposed regulations would allow for two storey garden suites on large lots.
3. Specific criteria, and regulations exists for small, medium and large lots (see Appendix A).

**Location**

4. Garden suites would be permitted in rear yards.
  5. On small and medium lots the setbacks from rear and interior side property lines would be 1.5 m.
  6. On large lots the setbacks would increase to 3 m for two storey garden suites
- Highlights of the proposed design guidelines include, but is not limited to:
    - The purpose of the design guidelines is to help direct design decisions for garden suites to ensure that they are a welcome and thoughtful addition to established neighbourhoods.
    - The proposed guidelines address aspects of building such as siting, massing, roof design, windows, lighting and landscaping. The goal is to minimizing potential impacts on adjacent neighbours, while ensure high quality design (See Appendix B).
    - If Council endorses the use of design guidelines then the approval process for garden suites will involve a development permit.
  - Proposed Approval Process
    - There are a range of different approaches to approval processes, with municipalities doing things differently based on the specific needs of their respective communities.
    - Staff identified 4 approaches, for Council's consideration (Table 1).

**TABLE 1**

Proposed Approaches	Community Input on Individual Applications	
	Land Use	Design
<b>APPROACH 1</b> ▪ Building Permit	None	None
<b>APPROACH 2</b> ▪ Development Permit (staff) ▪ Building Permit	None	Opportunities for input on design are included as part of the Development Permit process
<b>APPROACH 3</b> ▪ Development Variance Permit (Council) ▪ Building Permit	Medium	Opportunities for input on land use and design are included as part of the Variance Permit process
<b>APPROACH 4</b> ▪ Rezoning (Council) ▪ Development Permit (Council) ▪ Building Permit	High	Opportunities for input, including a public hearing are part of the rezoning process.

- If Council chose to not support a development permit process (Approach 2), then the design guidelines would serve no purpose and would not go forward.
- The proposed changes to the Accessory Building regulations would result in:
  - A reduction in the maximum lot coverage (based on lot size)
  - Prohibition of an accessory building containing a dwelling unit
  - Restrictions on the number of plumbing fixtures to allow one toilet and one sink
  - Prohibition of basements and/or crawl spaces

- Public engagement indicated that 83% of respondents support the proposed regulations for garden suites.
- 61% of respondents support allowing garden suites up to two storeys on large lots
- The proposed regulations will be presented to Council in July.
- Next steps will be determined by Council direction.

Committee discussion ensued, the following was noted:

- Approach two is favourable.
- The proposed approaches are intended to work with both current and future policy initiatives with regard to sustainability and environmental protection.
- All inhabitable dwellings in Saanich are required to be built upon a permanent foundation and be connected to municipal services (water and sewers). Accordingly, those “tiny homes” built on a moveable foundation (i.e. trailer) would not be permitted.
- Proposed developments in areas at risk of the effects of climate changes should be planned for.
- Creating a regulatory framework predicated on the as yet unknown future impacts of climate change will prove difficult.

## **MOTION**

**MOVED by J. Jawandra and Seconded by N. Rajan, “That the Healthy Saanich Advisory Committee support the proposed regulations for garden suites, as presented.”**

**CARRIED**

## **MOTION**

**MOVED by R. Clayton and Seconded by C. Atwell, “That the Healthy Saanich Advisory Committee recommend that Council consider, as a continuation of the Garden Suite study, the addition of a ‘Tiny House’ framework in the future.”**

**CARRIED**

## **UNITY MANDALA**

The Chair introduced Raphael (Didier) Vincent, founder, and project leader of The Unity Mandala. The Chair met Mr. Vincent during the recent Eid al-Fitr celebration held in Saanich Council Chambers, and was inspired by the natural synergies between the project and the *Embrace Saanich!* Municipal Cultural Planning Report developed by the committee’s Inter-cultural Working Group. The Chair turned the floor over to Mr. Vincent, who provided the committee with an overview of the initiative. The following was highlighted:

- Inspired by his work for the family’s non-profit organization “The Daily Dose Society”, the intent of the project is to utilize art to create unity and healing throughout our shared communities.
- The mandala is a symbol of healing in numerous cultures and traditions.
- The mandala project is primarily targeted towards children and youth in schools, but it could be a meaningful activity for all communities, and in particular First Nations.
- The process:
  - Clean Slate: Hangars are painted white, to symbolize a new beginning,

- The Vision: Students (participants) are challenged to write/draw what a certain issue (e.g. climate change) means to them, and how/what they can do to have a positive impact/influence.
- Painting the Vision:
  - Goal would be to bring numerous communities together on Canada Day (July 2020) to assemble the giant 30' Unity Mandala that would be assembled on Canada, to symbolize the interconnectedness and richness of our diverse community.
  - The project budget, as presented, is approximately \$45,000 — \$50,000.

Committee discussion ensued. The following was highlighted:

- The completed Mandala would go on tour (various locations throughout the CRD) before being permanently installed in a location TBD. The intent is to have the Mandala reside amongst nature.
- It would be wonderful if there were a series of large pieces and permanent installations.
- Thank you for sharing this initiative with the committee, it dovetails nicely with many of recommendations included in the *Embrace Saanich!* Municipal Cultural Planning Report.
- The initiative is a truly meaningful way to bring people together and can help foster connections and bonds between communities.

The Senior Manager – Recreation noted that:

- The District's Multi-Cultural Planner, and Community Events Specialist have already been in touch with Mr. Vincent regarding the project.
- Any funding requests for this project would require approval and direction from Council.

Committee discussion resumed:

- This is an excellent community building exercise.
- The proposal will be brought forward to as many CRD municipalities as possible.
- The initiative provides a safe outlet for personal expression.

## MOTION

**MOVED by J. Jawnadra and Seconded by N. Rajan, "That the Healthy Saanich Advisory Committee send correspondence to the Director of Parks and Recreation indicating support for the project."**

**CARRIED**

## PRIDE UPDATE

The Clerk provided the committee with an overview of his June 19 memo regarding Saanich's annual participation in the Victoria Pride Parade. The following was highlighted:

- Saanich has entered a small walking delegation.
- Participants will handout the ever popular Saanich Pride stickers.
- Saanich hosting the first ever Pride Flag Raising Ceremony on Friday, June 28 at 3:30PM.
- Pride participants will be provided with a special Saanich Pride t-shirt.
- The proposed budget for 2019 is approximately \$620 (actuals will be reported at the September meeting).
- HSAC members are welcome and encourage to attend.

**DIVISION UPDATE – RECREATION**

The Senior Manager – Recreation provided and overview of the June Recreation Division Update report dated, June 19, 2019.

**SCAN REPORT**

The Scan Representative provided the committee with the monthly SCAN update. The following was highlighted:

- South Island Prosperity Partnership (SIPP) provided an update with regard to ongoing Economic Development Initiatives.
- Discussion on cultural programs and initiatives
- Review of the proposed short-term improvements to the current Tree Protection Bylaw
- Discussion on having more opportunity for input at the development stage.
- Strategies for supporting and increasing the capacities of smaller Community Associations.

**MOTION**

**MOVED by R. Clayton and seconded by N. Rajan “That the Healthy Saanich Advisory Committee receive the SCAN Report for information.”**

**CARRIED**

**WORKING GROUP UPDATE – FINAL EMBRACE SAANICH REPORT UPDATE**

The Chair provided a brief status update on the report and advised that had been referred to staff as part of the broader examination on the potential of a multicultural strategy. As various committee members had raised the matter of the project’s budget during previous meeting, the Chair, advised that this would be the appropriate time on the agenda for any such discussion.

In response to a question from the Chair, the Clerk confirmed that:

- Any discussion regarding the honorarium line of the project’s budget would have to occur “in-camera” as they relate to an identifiable individual.

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**Jasminra Jawanda declared, pursuant to Section 91 of the Council Procedure Bylaw, that they are not entitled to participate in discussion on the matter as she is the project consultant, and recipient of the honorarium. J. Jawanda left the meeting at 8:05**

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Committee discussion ensued:

- The honorarium should be discussed further as the report submitted is above and beyond what the committee had envisioned, or expected, when they initiated the working group in late 2017.
- The time and effort put into the report warrants further discussion.

**MOTION**

**Moved by N. Rajan and Seconded by R. Clayton, that “in accordance with Section 90 (1) (a) of the Community Charter, the meeting be closed to the public as the subject matter**

**being considered relates to personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the District or another position of the District.**

**CARRIED**

On a motion by N. Rajan the meeting adjourned to In Camera at 8:10 p.m.

**Rise and report from the June 26, 2019 In Camera Meeting**

**“The Healthy Saanich Advisory Committee Rise and Report from the June 26, 2019 In Camera Meeting that the Healthy Saanich Advisory Committee approve an increase to the *Embrace Saanich!* Municipal Cultural Planning Report, budget for the Consultant’s honorarium to be \$2500 in order to reflect both the increase in time and scope of the report.”**

**CARRIED**

The Regular Advisory Committee Meeting reconvened at 8:21 p.m.

**ADJOURNMENT**

The meeting adjourned at 8:30 p.m.

**NEXT MEETING**

The next meeting is scheduled for June 26, 2019.

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Councillor Chambers, Chair

I hereby certify these minutes are accurate.

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Committee Secretary





## The Corporation of the District of Saanich

# Memo

**To:** Healthy Saanich Advisory Committee  
**From:** Cameron Scott, Manager of Community Planning  
**Date:** September 23, 2019  
**Subject:** Saanich Agriculture and Food Security Plan Update  
**File:** 2110-55 • Agriculture and Food Security

The purpose of this memo is to provide an update to Healthy Saanich Advisory Committee on implementation of the Agriculture and Food Security Plan (AFSP) and advise on the approach being taking with respect to advisory committee support in implementation of the AFSP.

### Background

The AFSP was endorsed by Saanich Council on September 17, 2018. Council also endorsed funds to support initial implementation activities. The Plan lays out clear actions for Saanich to enhance agriculture and food security over the next 10 - 15 years.

### Implementation Update

An Agriculture and Food Security Planner, Pierre Iachetti, has been hired to lead implementation efforts. His focus in the near term is the fifteen Phase 1 Priority Actions identified in the AFSP, as well as other agriculture and food security priorities that may be identified by Council. Work has been initiated on approximately half of the Phase 1 Priority Actions.

### Advisory Committee Support for AFSP Implementation

One of the objectives in the Plan is to create support and structure within the District of Saanich for implementation of the AFSP. Under that objective, Action 1.2 identified "establishing an Agriculture and Food Security Advisory Committee or delegating an existing committee to assist in the implementation of the Plan".

When considering the appropriate avenue to achieve that action, staff considered existing committee structures and available expertise, as well as the level of effort required to utilize existing committee(s) or establish and operate a new committee. The AFSP itself was developing in consultation with a Task Force that was established for the purpose of supporting development of the AFSP. With adoption of the Plan, the Task Force's mandate has ended.

The approach being taken for AFSP committee support will involve liaising with two established committees, the **Peninsula and Area Agriculture Commission (PAAC)** and the **Healthy Saanich Advisory Committee (HSAC)**, who will act in an advisory capacity to support plan implementation.

The role of the committees (HSAC and PAAC) will include:

- Receiving comprehensive bi-annual updates on progress made towards the implementation of priority actions;
- Receiving additional periodic updates on priority action implementation;
- Providing advice on specific issues / action items, as appropriate to the committee's expertise; and
- Participating in sub-committees, should the need arise for more detailed feedback / discussion on specific issues.

The PAAC, which contains representatives from multiple municipalities, will serve as the primary advisory body for issues and initiatives related to agriculture and the farming community. HSAC will primarily provide advice on issues and initiatives related to food security and/or issues specific to the Saanich context. In addition, Saanich is a member of the Capital Regional District Food and Agriculture Task Force, where issues of regional importance are discussed and collaboration on initiatives is pursued.

We look forward to working with you to implement the AFSP. Staff will attend your next meeting to provide you an update on Plan implementation.



Cameron Scott  
Manager of Community Planning

cc: Sharon Hvozdzanski, Director of Planning  
Angila Bains, Manager of Legislative Services  
Kelli-Ann Armstrong, Senior Manager - Recreation Services  
Pierre Iachetti, Agriculture and Food Security Planner